



Application form for admission to school September 2017

Admissions to schools: guide for parents 2017 - 2018 gives full details of the admission process together with information on individual Nottinghamshire schools. This is available at www.nottinghamshire.gov.uk/admissions and in all schools.

The easiest way to apply for a school place is online. If you are unable to apply online please telephone 0300 500 8080.

SECTION A - YOUR CHILD'S DETAILS

Full legal name:

Current school

Address: (this must be the address at which your child is permanently living)

Date of birth

Please tick

If your child is known by another name please give details:

Girl

☐

Boy

☐

Looked after children* and previously looked after children*

All schools must give highest priority within the admission oversubscription criteria to these children. If your child is looked after or previously looked after, please detail the local authority below, for example Nottinghamshire.

A social worker must also countersign the declaration overleaf.

For previously looked after children additional information must be included with your application.

Local Authority:

Statement of special educational needs and education, health and care plan

If your child has a statement of special educational needs or education, health and care plan (EHC plan), please detail the local authority below, for example Nottinghamshire. **The EHC assessment team is responsible for placing children with a statement or EHC plan in a school. You should contact them for further advice before submitting this form.**

Local Authority:

SECTION B - YOUR PREFERRED SCHOOLS IN PRIORITY ORDER

1 List your 4 preferred schools in priority order.

2 Reasons for preference.

Remember to check the admission oversubscription criteria and include any relevant information.

1

2

3

4

Apply online: www.nottinghamshire.gov.uk/admissions

*It is important to read the definitions before applying for a school place. Please see Admissions to schools: guide for parents 2017-2018.

SECTION C - ADDITIONAL INFORMATION AND SUPPLEMENTARY FORMS

If you are applying for an academy, foundation, free, studio, trust, voluntary aided or voluntary controlled school you may need to:

- provide written evidence from a minister to prove your commitment to religion
- complete a supplementary form - available from our website, www.nottinghamshire.gov.uk/admissions or by contacting the school
- indicate the vocational pathway your child wishes to follow

Remember you must send any additional information to the correct admission authority before the closing date.

***Some own admission authority arrangement definitions may differ from those of Nottinghamshire County Council - it is important therefore that you read their admission arrangements carefully (e.g. siblings, home address, etc).**

SECTION D - APPLICANT DETAILS & DECLARATION

Title : Please tick

Mr	Mrs	Ms	Miss	Other - Please state (i.e. Dr/Rev)
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Applicant's full name

Relationship to child : Please tick

<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Other	<input type="checkbox"/> Step parent	<input type="checkbox"/> Relative	<input type="checkbox"/> Social Worker	<input type="checkbox"/> Other family member
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Do you have parental responsibility for this child?

Please tick

Yes

☐

No

☐

If this child is looked after (refer to definition in Admissions to schools: guide for parents), you will also need your social worker to countersign the declaration below.

If your address is different from the child's address listed on the front of this application or you are moving house, please give details here. You will also need to include with your application evidence to verify your child's permanent address. See Admissions to schools: guide for parents, 2017 - 2018 for information.

Date of house move:

Telephone numbers:

Home	Work	Mobile
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E-mail address:

Nottinghamshire undertakes random checks and home visits to verify that addresses provided by parents are genuine. If we receive an application which is found to be fraudulent, any offer of a place based on the address used will be automatically withdrawn. Such an application could also constitute an offence which may result in the County Council starting legal proceedings against the person providing the false statement.

1. I have read Nottinghamshire's Admissions to schools: guide for parents 2017-2018 and certify that the information given on this form is correct. I understand that a fraudulent or intentionally misleading application could result in any offer of a place being withdrawn.
2. I can confirm that I have parental responsibility.

Your signature:

Date:

Social worker's signature:

Date:

Returning your application form

School admissions team, Meadow House, Littleworth, Mansfield, Nottinghamshire NG18 2TA - you must return your application and any additional information by the **closing date**.